

**CHAPTER 2: Administration and General Institution
ADMINISTRATIVE PROCEDURE NOS. 2.11.1 (AP 7160)**

**ADMINISTRATIVE PROCEDURE
San Mateo County Community College District**

Subject: AP 2.11.1 Professional Development
Adoption Date: 8/13; 4/15
References: Accreditation Standard III.A.5

1. The District plans for and provides all personnel with appropriate opportunities for continued professional development, consistent with the District's mission. The District will evaluate these programs and use the results of the evaluation as the basis for improvement.
2. Professional development for faculty policies and procedures are included as Article 13 of the American Federation of Teachers (AFT) contract.
3. Professional development for classified staff policies and procedures can be found at:
<https://smccd-public.sharepoint.com/humanresources/Staff%20Development%20Program/Professional%20Development%20Program.pdf>
4. Professional development policies and procedures for managers can be found at:
<https://smccd-public.sharepoint.com/humanresources/Staff%20Development%20Program/Management%20Staff-Dev-Policy%20rev%20121813.pdf>
5. During contract negotiations, the District evaluates professional development programs and may modify or enhance the programs to assure continuous improvement.